



SOUTH CENTRAL RAILWAY

Office of the Principal,
Zonal Railway Training Institute,
Moula-Ali, Hyderabad-500040.
Dt: 16.12.2023.

Sr.DOMs & Sr.DCMs/SC,BZA,GTL,HYB,GNT & NED
Sr.DPOs/SC,BZA,GTL,HYB,GNT & NED
Sr.DEE/SC,BZA,GTL&GNT
Sr.DME/HYB & NED
Dy.CE/Lines/BZA
Sr.DEE/Trd/SC, BZA, GTL &GNT

No.ZRTI/Annual Trg./01

Sub: ZRTI / MLY Annual Training Programme for the Calender year - 2024

1. Annual Training Programme for the Calender year 2024 for **Operating branch** is enclosed as Annexure-I .
2. Annual Training Programme for the Calender year 2024 for **Loco branch** is enclosed as Annexure-II .
3. Annual Training Programme for the Calender year 2024 for **Commercial branch** is enclosed as Annexure-III
4. Instructions for conducting Offline training classes are enclosed as Annexure IV.
5. The divisional quota to be adhered for directing staff for Refresher batches of SM, Guard, LP & ALP is enclosed as Annexure-V.
6. **Based on the requirement of divisions, availability of Hostel & Class room accommodation and strength of the batch, programme for the initial and promotional courses will be planned and conducted accordingly, on need basis.**

Encl: As above

Principal

C/- PCOM/SC, PCCM/SC, PCEE/SC, PCME/SC, PCPO/SC, PCE/SC
CTM/G&PP, CCM/PS, CEE/OP&Plg
Principal/STC/LGD, ZCETI/KCG, ESTC/LGD,STTC/MLY,DTTC/GTL&ETTC/BZA.

ZRTI/MLY Annual Training Programme (OPERATING) 2024

B-No	From	To	B-No	From	To
Ref-Station Masters (12+3 days)			Ref-Guard (10+3 days)		
1/24	03/01/24	20/01/24	1/24	03/01/24	18/01/24
2/24	29/01/24	14/02/24	2/24	29/01/24	12/02/24
3/24	19/02/24	06/03/24	3/24	19/02/24	04/03/24
4/24	11/03/24	28/03/24	4/24	11/03/24	26/03/24
5/24	01/04/24	19/04/24	5/24	01/04/24	17/04/24
6/24	22/04/24	08/05/24	6/24	22/04/24	06/05/24
7/24	13/05/24	29/05/24	7/24	13/05/24	27/05/24
8/24	03/06/24	20/06/24	8/24	03/06/24	18/06/24
9/24	24/06/24	10/07/24	9/24	24/06/24	08/07/24
10/24	15/07/24	31/07/24	10/24	15/07/24	29/07/24
11/24	05/08/24	22/08/24	11/24	05/08/24	20/08/24
12/24	27/08/24	13/09/24	12/24	27/08/24	11/09/24
13/24	16/09/24	03/10/24	13/24	16/09/24	30/09/24
14/24	07/10/24	25/10/24	14/24	07/10/24	23/10/24
15/24	28/10/24	14/11/24	15/24	28/10/24	12/11/24
16/24	21/11/24	07/12/24	16/24	21/11/24	05/12/24
17/24	09/12/24	26/12/24	17/24	09/12/24	23/12/24
Ref-SCORs (06 days)			SMR/TI Spl. Course (Dhruthi) (04 days)		
1/24	29/01/24	03/02/24	1/24	22/01/24	25/01/24
2/24	18/03/24	23/03/24	2/24	13/02/24	16/02/24
3/24	15/04/24	20/04/24	3/24	04/03/24	07/03/24
4/24	06/05/24	11/05/24	4/24	16/04/24	19/04/24
5/24	10/06/24	15/06/24	5/24	07/05/24	10/05/24
6/24	29/07/24	03/08/24	6/24	18/06/24	21/06/24
7/24	19/08/24	24/08/24	7/24	09/07/24	12/07/24
8/24	09/09/24	14/09/24	8/24	20/08/24	23/08/24
9/24	21/10/24	26/10/24	9/24	10/09/24	13/09/24
10/24	18/11/24	23/11/24	10/24	23/10/24	26/10/24
11/24	02/12/24	07/12/24	11/24	12/11/24	15/11/24
			12/24	18/12/24	21/12/24
Special Course TMRC (02 days)			Special Course TMRC (02 days)		
1/24	02/01/24	03/01/24	8/24	09/07/24	10/07/24
2/24	19/01/24	20/01/24	9/24	20/08/24	21/08/24
3/24	13/02/24	14/02/24	10/24	10/09/24	11/09/24
4/24	04/03/24	05/03/24	11/24	23/10/24	24/10/24
5/24	17/04/24	18/04/24	12/24	12/11/24	13/11/24
6/24	07/05/24	08/05/24	13/24	18/12/24	19/12/24
7/24	18/06/24	19/06/24			
Pro SM (90 Days)			Pro Guard (50 Days)		
5/23	07/11/23	23/02/24	1/24	05/01/24	05/03/24
1/24	05/01/24	26/04/24			
Pro SCOR (54 Days)			Pro TNC (36 Days)		
1/24	05/01/24	11/03/24	1/24	05/01/24	17/02/24

ZRTI/MLY Annual Training Programme (LOCO) 2024

B-No	From	To	B-No	From	To
Ref-LP/ALP/TTM/TC (7+3 days)			Ref-LP/ALP/TTM/TC (7+3 days)		
25/23	26/12/23	05/01/24	13/24	24/06/24	04/07/24
1/24	08/01/24	19/01/24	14/24	08/07/24	18/07/24
2/24	22/01/24	02/02/24	15/24	22/07/24	01/08/24
3/24	05/02/24	15/02/24	16/24	05/08/24	16/08/24
4/24	19/02/24	29/02/24	17/24	19/08/24	30/08/24
5/24	04/03/24	15/03/24	18/24	02/09/24	13/09/24
6/24	18/03/24	30/03/24	19/24	16/09/24	26/09/24
7/24	01/04/24	13/04/24	20/24	14/10/24	24/10/24
8/24	15/04/24	25/04/24	21/24	28/10/24	08/11/24
9/24	29/04/24	09/05/24	22/24	11/11/24	21/11/24
10/24	13/05/24	23/05/24	23/24	27/11/24	07/12/24
11/24	27/05/24	06/06/24	24/24	09/12/24	19/12/24
12/24	10/06/24	21/06/24	25/24	23/12/24	03/01/25
Training Programme (Initial/Promotional)-Loco					
Pro GLP (26 Days)			Pro Pass LP (16 Days)		
1/24	08/01/24	08/02/24	1/24	08/01/24	27/01/24
2/24	19/02/24	20/03/24	2/24	15/04/24	02/05/24
3/24	15/04/24	14/05/24	3/24	03/06/24	21/06/24
4/24	03/06/24	03/07/24			

**ZRTI/MLY –ANNUAL TRAINING PROGRAMME 2024
COMMERCIAL REFRESHER COURSE**

SCHEDULE FOR COMMERCIAL SUPERVISORS/ INSPECTORS

Mode – Offline			Duration – 6 Working Days		
Batch No.	FROM	TO	Batch No.	FROM	TO
1/24	01/01/24	06/01/24	21/24	01/07/24	06/07/24
2/24	08/01/24	13/01/24	22/24	08/07/24	13/07/24
3/24	28/01/24	03/02/24	23/24	15/07/24	20/07/24
4/24	05/02/24	10/02/24	24/24	22/07/24	27/07/24
5/24	12/02/24	17/02/24	25/24	29/07/24	03/08/24
6/24	19/02/24	24/02/24	26/24	05/08/24	10/08/24
7/24	26/02/24	02/03/24	27/24	19/08/24	24/08/24
8/24	11/03/24	16/03/24	28/24	09/09/24	14/09/24
9/24	18/03/24	23/03/24	29/24	16/09/24	21/09/24
10/24	01/04/24	06/04/24	30/24	23/09/24	28/09/24
11/24	15/04/24	20/04/24	31/24	14/10/24	19/10/24
12/24	22/04/24	27/04/24	32/24	21/10/24	26/10/24
13/24	29/04/24	04/05/24	33/24	04/11/24	09/11/24
14/24	06/05/24	11/05/24	34/24	11/11/24	16/11/24
15/24	13/05/24	18/05/24	35/24	18/11/24	23/11/24
16/24	20/05/24	25/05/24	36/24	25/11/24	30/11/24
17/24	27/05/24	01/06/24	37/24	02/12/24	07/12/24
18/24	03/06/24	08/06/24	38/24	09/12/24	14/12/24
19/24	10/06/24	15/06/24	39/24	16/12/24	21/12/24
20/24	24/06/24	29/06/24			

SCHEDULE FOR CC / Sr.CC, CCTC / Sr.CCTC**Mode – Offline****Duration – 6 Working Days**

Batch No.	FROM	TO	Batch No.	FROM	TO
1/24	01/01/24	06/01/24	21/24	01/07/24	06/07/24
2/24	08/01/24	13/01/24	22/24	08/07/24	13/07/24
3/24	28/01/24	03/02/24	23/24	15/07/24	20/07/24
4/24	05/02/24	10/02/24	24/24	22/07/24	27/07/24
5/24	12/02/24	17/02/24	25/24	29/07/24	03/08/24
6/24	19/02/24	24/02/24	26/24	05/08/24	10/08/24
7/24	26/02/24	02/03/24	27/24	19/08/24	24/08/24
8/24	11/03/24	16/03/24	28/24	09/09/24	14/09/24
9/24	18/03/24	23/03/24	29/24	16/09/24	21/09/24
10/24	01/04/24	06/04/24	30/24	23/09/24	28/09/24
11/24	15/04/24	20/04/24	31/24	14/10/24	19/10/24
12/24	22/04/24	27/04/24	32/24	21/10/24	26/10/24
13/24	29/04/24	04/05/24	33/24	04/11/24	09/11/24
14/24	06/05/24	11/05/24	34/24	11/11/24	16/11/24
15/24	13/05/24	18/05/24	35/24	18/11/24	23/11/24
16/24	20/05/24	25/05/24	36/24	25/11/24	30/11/24
17/24	27/05/24	01/06/24	37/24	02/12/24	07/12/24
18/24	03/06/24	08/06/24	38/24	09/12/24	14/12/24
19/24	10/06/24	15/06/24	39/24	16/12/24	21/12/24
20/24	24/06/24	29/06/24			

Important Instructions at the time of reporting at ZRTI for offline training

1. Trainees should report on the date scheduled in the programme. Trainees reported after 08.30 hrs of the starting day of the training will not be admitted.
2. Refresher SM / Guard / LP / TTM Operators/TC Drivers shall bring updated Manuals issued to them. They shall also carry proper identity cards issued to them by the division. They shall mention HRMS id & UMMID id in their reporting forms.
3. It is the responsibility of Deputing Officials to ensure that the Return Journey Passes are issued to the trainees attending Refresher/short duration courses.
4. All the trainees should attend in prescribed uniform. Wearing casuals like Jeans, T-Shirts, Shorts etc. is not permitted.
5. Consumption of alcohol and smoking are strictly prohibited in the ZRTI campus.
6. Usage of mobile phones in the administrative building and in the class rooms is strictly prohibited.
7. Trainees attending courses and staying in hostel are required to come with sufficient amount in their accounts to pay mess and other charges in advance @ Rs. 315/- including GST @ 5% per day (Mess charges may vary from time to time as per trainees strength) through digital payment i.e., through UPI or Phone pay.
8. All the trainees are expected to maintain the campus, clean and hygienic.
9. For further information and clarifications, please contact Office Superintendent
10. Apart from the ATP schedule, information on results, amendment slips, manuals, study materials, schedule for additional courses, if any can be viewed through the web site, face book of ZRTI/MLY and mobile App. ZRTI/MLY.
11. Out of schedule courses, change in the schedule and activities of ZRTI will be intimated and posted in the Face book pages of ZRTI/MLY , ZRTI web site and mobile App. ZRTI/MLY

<u>Contact Details</u>		
Fax	040 – 27122581	070 – 88269
email	zrtimly.traininginstitute@gmail.com cioptg@gmail.com	
Designation	Railway	BSNL
Principal	88269	27122581
Vice Principal	83213	27783213
Chief Instructor (O)	83277	27783277
Chief Instructor (C)	83204	27783204
Instructors	83260	27783260
Office superintendent	89463	27789463
Hostel superintendent	83324	27783324

Annexure-V

The Divisional Authorities are advised to adhere to the quota to each division mentioned below while deputing for Refresher Courses.

ALLOTMENT OF TRAINEES FOR EACH REF. COURSE FROM THE DIVISION							
CATEGORY	SC	BZA	GTL	HYB	GNT	NED	TOTAL
Station Masters	12	12	11	5	4	6	50
GUARD	12	12	11	5	4	6	50
Loco Pilots/Shunters	17	13	11	3	3	3	50
Asst. Loco Pilots	14	14	13	3	3	3	50
Total	55	51	46	16	14	18	200
Comml.Supervisors	10	8	8	4	6	4	40
CC/TCs	10	8	8	4	6	4	40
Total	20	16	16	8	12	8	80